24th February 2016

Dear Parent/Carer,

Re: Year 11 Prom - Thursday 30th June 2016

We are delighted to invite your son/daughter to the Year 11 Prom at the Hilton Hotel, Cardiff on Thursday 30th June 2016, as a celebration of the end of their compulsory education. Members of staff will be attending and supervising this formal ‘black tie’ function.

The cost of the Prom is £40.00. This includes a served three course meal with after dinner coffee, room hire and a disco. The event will run from 7pm until 11pm and students should be collected promptly at 11pm by a parent/carer.

I would like to draw your attention to the following conditions which are set by both the hotel and school:

- All parents/carers must provide an emergency contact telephone number(s) for the duration of the evening. Parents/carers will be requested to collect their son/daughter if it becomes necessary during the evening;
- No alcoholic drinks will be served to students at the hotel. Students are not permitted to bring alcohol to the event. Failure to observe this condition will result in parents/carers being contacted immediately to collect the student;
- The school/hotel reserves the right to exclude any student whose behaviour is unacceptable for any reason and will endeavour to contact parents/carers to collect him/her.

If you are happy for your son/daughter to attend the evening and agree with the set of conditions, please complete the attached consent form and return it to the school office, together with payment of £40.00, by Monday 21st March 2016. Cheques should be made payable please to ‘The Bishop of Llandaff High School’.

Every year the Prom is a memorable and enjoyable evening. We hope that the students, along with their friends, will participate in this event to celebrate all that they have achieved.

Yours sincerely,

Mrs Sully
Head of Year 11