July 2016

Dear Parent/Carer/Student,

Re: AS/A2 Results Day

This year the AS/A2 results will be published on Thursday 18th August 2016. The school will be open from 8.00am to 10.00am. If you are unable to collect your results you may

- Provide a relative/friend with a letter giving written permission for them to collect the results. Staff will read and retain the letter of permission; or
- Provide a stamped, self-addressed A5 envelope to Mrs Burke, Admissions Officer before the end of the summer term and results will be posted out. Please note: results cannot be posted until 18th August.

Exam results will not be available via telephone or email.

The Post Results Service deadlines for making applications to the Awarding Bodies are as follows

- Last date to apply for **Priority Service 2 Enquiries About Results** (A2 only): (candidate’s place in Higher Educations depends on the outcome) 26th August 2016 (before 11.00am)
- Last date to apply for **photocopies of scripts:** (to support decisions as to whether or not to make an application for a remark) 26th August 2016 (before 11.00am)
- Last date to apply for an enquiry about results: (clerical check or remark) 20th September 2016
- Last date to apply for an original copy of your exam script: 4th October 2016 (before 12 noon)

If you wish to make an application for any of the above Post Results Services, Mrs Gallop will be available in the Study Area at the following dates and times

- **Thursday 18th August** - Until 1.00pm
- **Friday 19th August** - 10.30am – 12.30pm

Requests for Post Results Service must be paid for on application and the relevant form completed and signed by the candidate. The outcome of any requests to have papers re-marked will be passed on to candidates as soon as available. Results that come into the centre after Thursday 25th August may not be available to students until the first day of the new term, Monday 5th September 2016.

Finally, we would like to wish you all an enjoyable summer holiday.

Yours sincerely,

Mrs D Gallop
Examinations Officer